



नर्मदा नियंत्रण प्राधिकरण

(जल संसाधन मंत्रालय, भारत सरकार)

NARMADA CONTROL AUTHORITY

(Ministry of Water Resources, Govt. of India)



NCA/CO(L)/1 Proc.of Equip./2011-12/ 37

Date : 10-1-12

NOTICE INVITING TENDER FOR PROCUREMENT AND/INSTALLATION OF "BIOMETRIC BASED ATTENDANCE MONITORING SYSTEM (BBAMS)"

Narmada Control Authority proposes to purchase BIOMETRIC BASED ATTENDANCE MONITORING SYSTEM (BBAMS) for its office located at Narmada Sadan, Block "B", Scheme No. 74-C, Vijay Nagar, Indore (M.P.)

1. The intending bidders should have vast experience in the field of providing solutions for applications related to smart cards and biometrics. The company should have the presence in the major Government offices, public sectors and private sector companies. The company should provide the adequate documentary evidences in support of providing similar machines in other organizations.
2. a) One machine is proposed to be procured along with necessary software. The machine should have the storage capacity of more than 100 fingerprints with battery back-up of at least 24 hours and built-in TCP/IP connectivity. The system should be based on both the Smart Card and Fingerprint. It should be sturdy and tamper proof and immune to the vagaries of nature, dust, etc. Further, it should have ability to easily upload and download records of fingerprints, data, events, time and attendance. The system should have a capacity of record storage of at least 3000 records. In addition, the parts of machines should be readily available.
b) 6 Nos. Indoor cameras and 1 No. outdoor IR camera with all necessary accessories, suitable chassis & sufficient memory to store at least data for 30 days are also required to be installed.
c) 1 No. single door Electro Magnetic lock (door Access system) with all necessary accessories is also required to be installed.
d) The bid should be for all items under (a), (b) & (c) above. If any bidder quotes for single item, it will not be considered. The number of machine, cameras & Door Access System mentioned herein may vary as per technical feasibility.

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3. The bid document should also specify details with regard to the installation charges, cost of hardware, software, Smart Card, wiring and maintenance, etc as per schedule A. The Narmada Control Authority reserves the right to cancel any or all the tenders without assigning any reason thereof. The tendering firm must submit the VAT/Service Tax Registration Certificate and they must also submit the latest VAT/Service Tax clearance Certificate. In the absence of these documents, the tender will not be entertained. All firms participating in the tender must submit the list of their owners/partners etc. along with the contact telephone numbers and a certificate of undertaking to the effect that the firm is neither blacklisted by any Government Deptt. nor any criminal case is registered against the firm.
4. Interested parties may please send their bids using separate envelopes for the technical bids as well as financial bids. The word technical bid/financial bid for procurement/installation of biometrics based Attendance Monitoring System shall prominently be marked on the top of each envelope.
5. The technical bids will be examined by the Technical Evaluation Committee (TEC) constituted for the purpose and for which the parties may be required to arrange demonstrations of their product before the TEC along with dummy data for various designations and combinations. The Committee reserves the right to reject any or all the tenders without assigning any reason thereof. The Committee in order to satisfy itself may conduct an enquiry from the representative of the firm to verify the soundness, effectiveness and viability or any other details relating to the product.
6. The incomplete or conditional tender will not be entertained. The tender of those firms will be entertained who deposit an earnest money amounting to Rs. 2,000 (Rs. Two thousand only) in the form of Demand Draft pay order in favour of Finance Officer, Narmada Control Authority payable at Indore along with the technical bid. The earnest money shall bear no interest.
7. No advance payment will be made. However running payment can be made only after completion of more than 50% works. The balance payment will be made after completion of complete works through A/c. Payee Cheque.
8. Financial bid shall contain price only and no other documents shall be enclosed with the financial bid.
9. The Terms and Conditions required to be complied with are enclosed as Annex-I.
10. The bids should reach Director (Civil), Narmada Control Authority, Room No. 218, Narmada Sadan, Block "B", Scheme No. 74, Vijay Nagar, Indore-452010 by 16.00 hrs. of 31/1/2012 and shall be opened on the same day by 17.00 hrs. in the presence of interested bidders who may wish to be present at their own cost. Bids received after due time & date shall not be entertained.

11. This NIT can also be seen and down loaded from NCA website www.nca.gov.in.

Assistant Director (Liaison)
Narmada Control Authority
Indore.

M/s.
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Copy to :-

- 1) The Secretary, NCA for information.
- 2) Finance Officer, NCA.
- ✓ 3) APRO, NCA Indore to upload NIT on NCA website.

Y. P. ... 9.1.12
Assistant Director (Liaison)
Narmada Control Authority

Term and Conditions for Supply / Installation of Biometric Based Attendance Monitoring System (BBAMS), Door Access Control System and C.C.T.V. Camera in Narmada Control Authority, Indore.

1. The rates should be inclusive of all taxes.
2. The Income Tax or any other tax as applicable shall be deducted.
3. The equipments will be installed by the supplier at the specific location suggested by Narmada Control Authority.
4. All the machines will be equipped with/ connected to data base with finger prints.
5. During the warranty period the supplier shall provide all the hardware/ software related support and training.
6. Any defect/ problem occurred in the machine should be rectified by the supplier within 24 Hrs. of lodging of complaint.
7. The supplier shall provide the names of all the service engineers with their telephone/ mobile no. for lodging the complaint.
8. The address of local offices situated at Indore or nearby/ head office with telephone no shall also be provided to the NCA by the supplier.
9. Training, enrolment of all employees, deletion, report generation, etc shall be provided by the supplier.
10. Whenever the system cannot be repaired on site within the specified time limits, the company will have the option to take the equipment to their workshop premises with the prior approval provided the alternative equipment against the defective equipment shall be supplied to NCA without any additional cost. This defective equipment in any case will have to be repaired/ changed within 10 days and returned to NCA. The firm will arrange their own transport for which no extra payment will be made.
11. Maximum acceptable downtime will be 0 3 days excluding holidays from the time of lodging the complaint by any means. In case, company fails to adhere to the downtime stipulated herein, penalty of Rs. 50/- per working day/ per machine will be imposed.
12. Scheduled preventive maintenance (SPM) once in three months for all machines would be carried out by the company/and the report thereof must be submitted to Asstt. Director (Liaison), NCA, Room No. 217, Narmada Sada, Block "B", Scheme No. 74-C, Vijay Nagar, Indore within a week of closure of the quarter. In case the company fails to submit SPM reports in time, penalty clause as provided in para (11) will apply.
13. Any questions, dispute or difference arising under the contract, shall be discussed between NCA and the company to arrive at an amicable settlement. In case of disagreement, the decision of the NCA shall be final and binding upon the company.

14. The agency will have to furnish a performance Security @10% of contract value in the form of DD / Bank Guarantee in favour of Finance Officer, NCA, Indore valid upto 1 year from the date of installation of Biometric Based Attendance Monitoring System (BBAMS) in NCA. No interest will be payable on performance security deposit. The earnest money will be refunded after deposit of performance security.
15. The supplier Agency whose tender shall be accepted has to sign pre contract integrity pact.
16. The performance security deposit will be release after completion of 1 year of contract period without interest.
17. The rate for supplying and laying of cables should be given per metre basis and evaluation tender will be done on unit basis only. However payment will be done as per actual.
18. If there is any difference in Hindi and English NIT, the English NIT will prevail.
19. The rate quoted by the agency should include the cost of maintenance charges also for 1 year during warranty period. No separate payment for maintenance shall be paid for warranty period.

Schedule-A

Installation of Biometric based attendance Monitoring system including CCTV servileance.

Sl. No.	Description	Unit	Qty.	Rate	Amount
A) BIOMETRIC ATTENDENE MONITORING SYSTEM					
1.	Standalone finger print + Card based T&A, Blue Screen, Scratch proof Sensor. RS.232, TCP/IP, Inbuilt Card reader USB Pen drive option inclusive of Attendance software (Desktop version/web based) of reputed company make.	Set	1		
2.	Single Door Electro Maganitic Lock 600 lbs	No.	1		
3.	Exit header (for recording who is moving out optional (Add-on)	No.	1		
4.	Exit Button (Optional) Push button to move out	No.	1		
5.	Hardware installation	No.	1		
6.	Thin promity Card	No.	1		
Sub Total					
VAT @ 13% Except on Item 15					
Total					
B) CCTV SURVILEANCE SYSTEM					
1.	Indoor Cameras 1/3" Interline transfer CCD sensor with DSP, color done camera, 380 TVL, Auto white balance, Auto gain control, Auto Electronic Shuttur (Honeywell or equivalent make) (2 each on 1 st & 2 nd floor & one each on 3 rd & ground floor)	No.	6		
2.	Outdoor IR Camera & Day/Night 1/3" Sony super MADCCD with low but performance. High resolution 480 TVL, 1P66 weather proof rated. view angle 50-78 range. IR distance 10-15 mtrs.	No.	1		
3.	Recording/Viewing HIK vision 8 channel video. 8 channel audio dual stream. DS7208 HVI-S with Net connectivity.	No.	1		
4.	Wester Digital Harddisk-1TB	No.	1		
5.	5 MPS based distributed power supply per camera	No.	7		
6.	Installation charges for Cameras	No.	7		
7.A)	Supply of Audio-Video cable for video signal (RG-6, pure copper finolex or equivalent company make)	Mtr.	As per actual*		
B)	Supply of Power cable (2 core,0.75 sq. mm)	Mtr.			
8.	Labour charge for Cable laying in exisiting conduit	Mtr.			
Sub Total					
VAT Except Item No.6 & 8 @ 13%					
Total					
Grand Total A+B					

*Rate per mtr. should be given and evaluation will be done considering 1 mtr. only however payment will be made as per actual use of cables.

(Rupees) Only

Signature of Agency